

**Policies and Procedures
Pine Centre Mall Liquor Store**

Kettle Stand Location:	Outdoors. By exit doors.
Kettle Stand Storage:	First Shift of the Day: In storage closet behind Customer Service desk. Last Shift of the Night: In storage closet behind Customer Service desk. During the Day (if your replacement is late or a No-Show): <u>Please call us Immediately @250-596-4673. Bucket with money cannot be left on premises. We will come pick it up if your replacement does not show up</u>
Seating Available:	No
Singing / Music:	Bell Ringing - Yes. Music and/or caroling – Yes
Capacity:	Suitable for larger groups