



VOLUNTEER APPLICATION FORM

Mission Statement

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world

Name: _____ Date: _____

Address: _____ Telephone: _____

City: _____ Prov: _____ Cell Phone: _____

Email (*please print clearly*): _____ Postal Code: _____

Emergency contact: _____

Telephone: _____ Other: _____

Previous volunteer experience with Salvation Army?

Education or employment background:

Do have reliable transportation? Yes/No



Skills you have to offer:

- Work well with people
- Computer knowledge
- Organizational skills
- Creative ideas
- Light maintenance
- Physical strength
- Teaching skills
- Other _____

Reasons for volunteering:

- Skill development
- To help others
- To keep busy
- To meet people
- Course credits
- Community hours
- Give back
- Other _____

How did you hear about our program?

- Friend
- Online
- Radio
- Volunteer PG
- Salvation Army
- Salvation Army speaker
- Professor
- Other _____

Please check which areas you would most like to volunteer in:

- General Maintenance
- Food Bank
- Children & Youth Programming
- Christmas Kettles
- Janitorial
- Wish Centre (Christmas Season)
- Thrift Store
- Donation Drop Off
- Emergency Disaster Services

Availability:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							

What prompted you to choose The Salvation Army for your volunteer service?

How do you think you can help The Salvation Army?

Is there any medical information or DiverseAbility that should be taken into consideration while volunteering?

How do you like to be recognized for your work?

Please supply a reference from employer, neighbor, Minister or teacher:

Name

Address

Telephone

Relationship

I hereby authorize The Salvation Army to contact the reference provided, to request checks (criminal record or abuse & child abuse registries) and to verify qualifications deemed necessary for a volunteer position. I understand this is necessary to ascertain my suitability as a volunteer.

Applicant Signature

Date

Signature of parent or guardian
*(Required if applicant under
the age of 18 years)*

Date

CONFIDENTIALITY POLICY

The Salvation Army requires that strict confidentiality be maintained with respect to all information obtained by volunteers concerning the ministry unit to which they are assigned, as well as all clients and others they serve.

The volunteer shall not divulge any information obtained during her/his volunteer placement to any third parties without the prior written consent of The Salvation Army. This includes, but is not limited to, information pertaining to the financial status and operations of the ministry unit such as budget information, donations of money or gifts in kind, salary information, information pertaining to clients of the ministry unit, etc.

No information concerning any volunteer will be divulged without the prior written consent of the volunteer. This includes addresses, telephone numbers, etc.

Failure to comply with the above listed items may result in disciplinary action, including discontinuing the services of the volunteer.

AGREEMENT

In understand the above and agree to uphold the confidentiality of these matters both during and following my volunteer service or contact with The Salvation Army.

Volunteer's Signature

Witness' Signature

Date



WAIVER OF LIABILITY

The Salvation Army agrees to treat all volunteers with dignity and respect, having due regard for their personal safety and their personal property while they are serving as volunteers.

To that end, The Salvation Army will take reasonable steps necessary to ensure a safe and secure working environment for all individuals, including volunteers.

While volunteers will not knowingly be placed in unsafe situations or exposed to unnecessary risk, it is recognized that accidents or losses occasionally happen which cannot be attributed to any fault on the part of any one individual or organization.

The purpose of this document is to release The Salvation Army from liability for accidents, injuries, losses and damage which may occur in the course of providing volunteer services, where such accidents, injuries, losses or damage are not caused by negligent acts or omissions on the part of The Salvation Army.

As a volunteer participant in the delivery of Salvation Army programs and services, I agree to the following:

1. The Salvation Army will not be required to compensate me for any harm or loss suffered as a result of my participation in the provision of volunteer services, whether that be harm such as illness, injury or death, or loss of or damage to personal property unless such harm or loss is caused by negligent acts or omissions on the part of The Salvation Army or those for whom it is legally responsible.
2. I relinquish any right I might have to claim compensation from The Salvation Army for any harm or loss suffered by me in connection with the provision of volunteer services except if such harm is caused by negligent acts or omission of The Salvation Army or those for whom it is legally responsible.
3. Any reference to The Salvation Army in this document shall include The Salvation Army Canada and Bermuda Territory, The Governing Council of The Salvation Army in Canada, and all associated charities, divisions and unincorporated associations, as well as all officers, employees and volunteers of any of them.

I fully understand and agree to the terms set out in this document and I am signing it voluntarily.

SIGNED, SEALED AND DELIVERED
in the presence of:

Volunteer's Signature

Witness' Signature

Date

THE SALVATION ARMY SOCIAL SERVICES CODE OF ETHICS FOR SOCIAL SERVICES PERSONNEL

This Code of Ethics provides a framework for the delivery of ethical service in Salvation Army social services ministry. It highlights ethical behaviours distinctive of social services personnel. The Code of Ethics is a complement to the Code of Conduct.

Updated November 18, 2020

Territorial Core Values

Hope: Give hope through the power of the gospel of Jesus Christ.

Service: Reach out to support others without discrimination.

Dignity: Respect and value each other, recognizing everyone's worth.

Stewardship: Manage responsibly the resources entrusted to us.

Responsibility to Clients

- Demonstrate regard for the equal and intrinsic dignity of clients.
- Provide quality, client-centered service.
- Seek the best interests of clients.
- Respect the clients' self-determination in making and being responsible for their choices.
- Commit to relationships marked by collaboration, courtesy, trust and healthy boundaries.
- Practice honest, clear, timely and direct communication.
- Collect all information and knowledge related to each client and related parties with the client's informed consent. Retain all information and knowledge confidentially and disclose only according to local policy and/or legislation.
- Practice within your areas of defined responsibilities.
- Respect and protect the civil and legal rights of clients.
- Protect and advocate for clients.

Responsibility to Fellow Staff Members, Volunteers and Placement Students

- Work collaboratively with mutual respect and accountability.
- Practice honest, clear, timely and direct communication.
- Contribute to a suitable, rewarding, and collegial workplace environment where Territorial Core Values and the Code of Ethics are practiced every day.

Responsibility to the Employer

- Fulfill the responsibilities of your position.
- Manage resources responsibly.
- Handle all information, including documentation, records and reports, responsibly.
- Ensure acceptable use of social media.
- Identify your real, potential or perceived conflicts of interest and disclose them in order to help minimize or eliminate the impact of such conflicts.
- Make whistleblower disclosures where appropriate. (Operating Policy: Whistleblower Policy – Dec 5, 2012).
- Practice honest, clear, timely and direct communication.

Responsibility to the Broader Society

- Uphold the equal and intrinsic dignity of all people.
- Promote relationships of trust and accountability.
- Serve the common good with the highest ethical standards and a focus on people experiencing marginalization.
- Work towards a more just society.



**THE SALVATION ARMY SOCIAL SERVICES
CODE OF ETHICS FOR SOCIAL SERVICES PERSONNEL
RECEIPT AND ACKNOWLEDGMENT FORM**

I acknowledge that I have received and read The Salvation Army's Code of Ethics for Social Services Personnel. I further agree to comply with the said Code.

I understand that if I have any questions or concerns at any time regarding the Code of Ethics, I will consult with my supervisor.

Name: _____

Signature: _____

Ministry Unit/DHQ/THQ: Prince George, BC

Date: _____